

Photo

SPINGHAR UNIVERSITY (NGR)
سپین غر پوهنتون (ننگرهار)



JOB APPLICATION FORM

1. Vacancy Details (According to job announcement)

Position Applied for:

Vacancy No:

Announcement Date:

Closing Date:

Application Date:

2. Candidate Personal Information

First Name:

NID No:

Last Name:

Marital Status:

Date of Birth:

Gender:

Place of Birth

Phone Number:

Email Address:

3. Candidate Residential Information (Permanent & Current Address)

Permanent Province:

Current Province:

Permanent District:

Current District:

Permanent Village:

Current Zone:

3. Education (For more details kindly attach your CV)

Education Level

University/Institute/School

Degree/Specialization

From

To

%

Ph.D.

Master

Bachelor

Baccalaureate

4. Work Experience *(Last six major work experiences)*

Employer (Organization)	Position/Title	Start	End	Reason for Leave

4. Language Skills *(Mark the speaking, reading and writing level for each language)*

Language	Reading			Speaking			Writing		
	Fluent	Good	Fair	Fluent	Good	Fair	Fluent	Good	Fair
Pashto									
Dari									
English									
Other ()									

5. Computer Skills *(Select your skills level for each program & software)*

Program/Software	Excellent	Very Good	Good	Fair	Weak
Windows					
MS Word					
MS Excel					
MS PowerPoint					
MS Outlook					
Database Systems					
Other ()					

6. Training & Workshops *(Write a description of the last few important trainings and workshops)*

Organization	Training & Workshop Topic	Location	From	TO

7. Research & Publications *(Publication of your research and scientific articles in national and international journals)*

Research/Article Title	Journal	Published/Progress

8. Statement *(If any of your relatives are employed here)*

Do you have any relative currently working with SU-NGR?	YES	NO	If yes, please write his/her Name and Designation=>
NAME:		DESIGNATION:	

9. References *(Provide three references by filling out the following table, who are well familiar with your character, qualifications, personal traits and capabilities)*

Name	Organization	Position	Phone Number

I hereby certify that the information provided here on this form is true, complete and correct to the best of my knowledge. I also understand that any misrepresentation or false information provided on this application form or any other document(s) submitted to Spinghar University-NGR renders me to immediate dismissal.

Only full name is sufficient for online signature: ()

Shortlist *(Only for office use)*

YES	NO	Committee Members Signature
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