



Reference no. : Long Term Agreement (LTA)

Date : 06 December 2018

Request for Quotation (RFQ)

Company Name:
Company address:
Phone / Fax:
Company contacts:

Subject: Signing of Long Term Agreement (LTA) for transportation facilities to undocumented Afghan returnees from Kandahar to destination – Kandahar Province (404 and 303 Model Bus)

Dear Sir / Madam,

International Organization for Migration (IOM) sub office in Kandahar would like to sign long term agreement in accordance to the following details:

Item	Specification	From	To	Quantity	Unit Price (AFN)
Transportation of undocumented Afghan returnees (persons with specific needs) via 404 type buses from Kandahar to the provinces mentioned in the specification's part of RFQ. فراهم نمودن خدمات حمل و نقل برای مهاجرین فاقد مدرک (افراد با نیاز مندی های خاص) توسط موتر های مسافر بری نوع ۴۰۴ از ولایت قندهار به ولایاتیکه اسم شان در بخش مشخصات ای درخواستی تذکر یافته	From: IOM Kandahar transit Center named KTC to: Farah, Herat, Hilmand, Nimroz, Ghazni, Zabul, Wardak, and Kabul از مرکز رجعت دهی ولایت قندهار به ولایات چون فراه، هرات، هلمند، نیمروز، غزنی، زابل، وردک و کابل	IOM Kandahar Transit Centre, Kandahar City	Farah	1	
			Herat	1	
			Hilmand	1	
			Nimroz	1	
			Zabul	1	
			Ghazni	1	
			Wardak	1	
			Kabul	1	

Item	Specification	From	To	Quantity	Unit Price (AFN)
Transportation of undocumented Afghan returnees (persons with specific needs) via 303 type buses from Kandahar to the provinces mentioned in the specification's part of RFQ. فراهم نمودن خدمات حمل و نقل برای مهاجرین فاقد مدرک (افراد با نیاز مندی های خاص) توسط موتر های مسافر بری نوع ۳۰۳ از ولایت قندهار به ولایاتیکه اسم شان در بخش مشخصات ای درخواستی تذکر یافته	From: IOM Kandahar transit Center named KTC to: Farah, Herat, Hilmand, Nimroz, Ghazni, Zabul, Wardak, and Kabul از مرکز رجعت دهی	IOM Kandahar Transit Centre, Kandahar City	Farah	1	
			Herat	1	
			Hilmand	1	
			Kandahar	1	
			Zabul	1	
			Ghazni	1	
			Wardak	1	
			Kabul	1	



های خاص) توسط موتر های مسافر بری نوع ۳۰۳ از ولایت قندهار به ولایاتیکه اسم شان در بخش مشخصات ای درخواستی تذکر یافته	ولایت قندهار به ولایات چون فراه، هرات، هلمند، نیمروز، غزنی، زابل، وردک و کابل				
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- a. During the evaluation of submitted quotes, IOM will ask the shortlisted transportation companies to submit bank details by the name of their transportation company.
- b. All pages of this RFQ should be signed/stamped by Transportation Company.
- c. Attach copy of previous agreements your transportation had with any other organization for the same services (if any).

Delivery time

IOM will sign LTA with vendor and as per release order and PO they will provide us the transportation services.

Transportation facilities to be provided under following conditions:

- 1) The offered prices should include the transportation cost of the IOM and WFP standard packages related to the specific beneficiary and the beneficiary's baggage.
- 2) The company should not ask the transportation cost of IOM beneficiaries personal belongings with maximum 20 kg weight.
- 3) The company has the full responsibility of safe transportation of the persons with specific needs
- 4) In case the bus gets technical problem; the company is obligated to change the bus immediately and avoid waiting of the returnees on road.
- 5) The company is obliged to avoid changing the assigned seats
- 6) The company is to drive according to Afghanistan traffic rules and avoid high speed
- 7) The company should present the bus at IOM transit Centers at it's convenient time although the number of beneficiaries is low, one or two.
- 8) The driver and cleaner should take special care of elders, patients and physical disable persons, considering their problem the driver is to stop the bus.
- 9) In the case of accident/or any other issue (such as security problem, unexpected stop), the company should inform immediately IOM Office.
- 10) The nominated transportation focal point should be present in KTC in the night during the transportation and in the day for receiving the list of beneficiaries.
- 11) The transportation company should provide separate unit price as per bus model (303, 404);
- 12) The transportation company can't change the BUS model.
- 13) For any unjustified delay in transportation, the company should either provide food or pay the cost of food for beneficiaries in KTC.



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Prices

All prices should be in AFN inclusive all charges and taxes.

Payment

Payment should be done in AFN by Wire at the end of each month.

Validity of submitted quotation

The quotations will be valid within long term agreement end date (One Year - January to December – 2019)

Selection of the best quotation

Selection of the best quotation should be done base on lowest price quotation, which comply with minimum required specification and terms and conditions under this RFQ.

Contract/Purchase Order

For the selected best quotation, contractual obligations between IOM and selected vendor will be long term agreement.

Pre-bid Meeting:

A pre-bidding meeting will be held in the IOM Kandahar Transit Centre on **10th December 2018 at 10:30 to 11:00 AM**, where all details of the RFQ will be discussed. **Attendance of pre-bid meeting is mandatory.**

Submission of the quotation

Quotation must be submitted in a sealed envelope on or before **13th December 2018 03:00 PM** to the following address:

IOM Kandahar Transit Centre, Rahmat Mina, Kandahar City, Afghanistan. IOM will not receive quotation at any other location or electronically through E-mail.

The submitted quotation should include information as per requirements given in this RFQ document. Should you need any additional information, please send us your queries in writing at

iomkabalprocurement@iom.int

Regards,

IOM, Afghanistan