



Reference no. : Long Term Agreement (LTA)
Date : 18-December-2019

Request for Quotation (RFQ)

Company Name :
Company address :
Phone / Fax :
Company contact :

Subject : Signing of Long-Term Agreement (LTA) transportation for
CBRR Returnees – Nimroz Province - 404 Model

Dear Sir / Madam,
International Organization for Migration (IOM) project office in Nimroz would like to sign long term agreement in accordance to the following details:

404 type of buses:

No	Item	Specification	From	To	Quantity	Unit Price
1	Transportation of persons with needs from Nimroz provinces mentioned in the specification's part of RFQ	Transportation from Nimroz to 8 provinces by 404 type of bus	Zaranj City, District #1, Behind Communication Department, Nimroz Transit Centre or Milak border reception centre compound.	Farah	1	
				Herat	1	
				Hilmand	1	
				Kandahar	1	
				Zabul	1	
				Ghazni	1	
				Wardak	1	
Kabul	1					

303 Type of buses:

No	Item	Specification	From	To	Quantity	Unit Price
1	Transportation of persons with needs from Nimroz provinces mentioned in the specification's part of RFQ	Transportation from Nimroz to 8 provinces by 303 type of bus	Zaranj City, District #1, Behind Communication Department, Nimroz Transit Centre or Milak border reception centre compound.	Farah	1	
				Herat	1	
				Hilmand	1	
				Kandahar	1	
				Zabul	1	
				Ghazni	1	
				Wardak	1	
Kabul	1					

- During the evaluation of submitted quotes, IOM will ask the shortlisted transportation companies to submit bank details by the name of their transportation company.
- All pages of this RFQ should be signed/stamped by transportation company.



- c. Attach copy of previous agreements your transportation had with any other organization for the same services (if any).
- d. Attach a copy of insurance letter for passengers
- e. IOM reserves the right to award contract to one or more vendors and split Goods/Services between multiple vendors in any combination as it may deem necessary and appropriate at its own discretion and in the best interest of IOM.

Delivery time

IOM will sign LTA with vendor and as per release order and PO they will provide us the items

Transportation facilities to be provided under following conditions:

- 1) The offered prices should include the transportation cost of the IOM (20-30KG) and WFP (120-150KG) standard packages related to the specific beneficiary.
- 2) The company has the full responsibility of safe transportation of the persons with specific needs, means that if there is a medical case and have need to stop the buses during the way to have a medical check with a doctor during the journey the company should wait for him and also should take care of his safety during the way.
- 3) In case the bus gets technical problem; the company is obligated to change the bus immediately and avoid waiting of the returnees on road.
- 4) The company is obliged to avoid changing the assigned seats.
- 5) The company is to drive according to Afghanistan traffic rules and avoid high speed.
- 6) The company should present the bus at IOM transit Centers at it's convenient time although the number of beneficiaries is low, one or two.
- 7) The driver and cleaner should take special care of elders, patients and physical disable persons, considering their problem the driver is to stop the bus.
- 8) In the case of accident, the company should inform immediately IOM Office.
- 9) Including IOM and WFP standard assistant packages the company is obliged to allow 20KG weight per person or (with single ticket price)
- 10) The company should not use as public cargo, means that the company should not load extra goods in their buses which uses for IOM beneficiary's transportation.
- 11) If the company is unable to provide transportation due to any company internal problems the company is obliged to bear additional food cost of beneficiaries staying in IOM TC.
- 12) In case the company is not able to transport beneficiaries from ZTC due to the company's failure, all charges like food and any other unexpected cost occurs during the transportation gap, will be charged as penalty against the transport company. The total amount will be deducted from their payment settlement.
- 13) In case of security or any other concern/problem with road (rugged way) that non of the transport company is ready to transport its passengers by 404 type of buses from Nimroz to the provinces listed above, then IOM will allow the company to use 303 buses as a temporary solution until then the problem is solved and or other companies start transporting passengers by 404 model of buses to the target destinations.

Prices

All prices should be in AFN inclusive all charges and according to the local market.

Payment

Payment should be done in AFN by Wire at the end of each month.

Validity of submitted quotation

The quotations will be valid within long term agreement end date (One Year - January to



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

December – 2020)

Selection of the best quotation

Selection of the best quotation should be done base on lowest price quotation, which comply with minimum required specification and terms and conditions under this RFQ.

Contract/Purchase Order

For the selected best quotation, contractual obligations between IOM and selected vendor will be long term agreement.

Pre-bid Meeting:

A pre-bidding meeting will be held in the IOM Nimroz Sub Office on **22nd December-2019 at 2:00 PM**, where all details of the RFQ will be discussed. Attendance to the pre-bid meeting is mandatory.

Submission of the quotation

Quotation must be submitted in a sealed envelope on or before **24th December-2019 3:00 PM** to the following address:

The submitted quotation should include information as per requirements given in this RFQ document. Should you need any additional information, please send us your queries in writing at

iomkabulprocurement@iom.int

Regards,